



**HOW TO RETURN ITEMS TO US:**

Please read our [Returns Policy](#) before returning items to us, then complete this form and enclose it with the returned goods. Failure to do so may mean we have insufficient information to process a refund or replacement.

All items undergo a Double Check procedure to minimise the risk of faulty or incorrect goods being dispatched. Before every pair of shoes is sent to you, they will have been inspected twice to ensure the quality, style, size, colour, finish and sole type are correct. **Images of your order with the dispatch note are recorded on our systems.** In the unfortunate case that an imperfect or incorrect item should reach you, these images are used to help us promptly resolve any claim.

Original Order number  Your Name

Your daytime contact tel. number: .....

**Brief description of the items being returned:**

Style: ..... Colour:..... Size:.....

Style: ..... Colour: ..... Size: .....

Brief reason for return: .....

.....

Replacement or refund?: ..... Replacement item details below (if applicable):-

Style: ..... Colour: .....Size: .....

Comments: .....

.....

The items remain your responsibility until they reach us safely. We recommend that you request a shipping service that uses a track and trace reference number, that you insure the package adequately, and that the service you select requires a signature on delivery. If you require further assistance or have any other queries please contact us at [info@bleyershoes.com](mailto:info@bleyershoes.com). Please ensure all returned items are securely contained in their original packaging (i.e. shoe box or bag) within a sealed outer cover. You could consider re-using the poly-postal bag inside out. A £5 fee will be levied if shoe boxes are returned damaged by postal labels, writing or sellotape. Please cut out and use the following address label:



The Swing Dance Company Ltd.  
c/o J28 Self Storage Ltd  
11B Alexandria Business Park  
CULLOMPTON  
Devon  
EX15 1BW  
UNITED KINGDOM